

## INSTRUCTIONS FOR Ambassador

PARTS INCLUDED: (1) Assembled Shelter Frame, (1) Fabric Top, (1) Roller Bag, (4) Spikes

Please review the following instructions and make yourself familiar with the parts and function of your E-Z UP® Instant Shelter®

## **SET-UP**

**Step 1:** Place your E-Z UP® frame in the center of the area to be sheltered. With partner on the opposite side of the frame, grasp two outer legs, lift the frame slightly off the ground, and step backwards while pulling the frame to open. Stop when the frame is approximately 3/4 of its fully-opened size. Set the frame back on the ground.



**Step 2:** Gently unfold the fabric top, and place it over the semi-opened frame. Attach the fabric top to the E-Z UP® frame by matching the hook and loop strips on the inside of the fabric top corners with the hook and loop strips on each frame corner. Pull the fabric top down over the frame corners —pushing the hook and loop strips firmly together.



**Step 3:** With a partner on the opposite side, grasp the bottom of the diamond-shaped area of outer trusses near the "OPEN HERE" sticker. Lift the frame up slightly and step backwards until the shelter is almost fully opened. Gently shake the shelter while opening. Be careful not to pinch fingers!



**Step 4:** Fold up the fabric top corner to expose the Auto-Slider® Pull Pin. Lift shelter corner slightly off the ground and engage the Auto-Slider® Pull Pin by pushing up on the frame trusses with one hand while holding down the top of the frame leg with the other hand. The pins will auto-engage when aligned with the holes on the frame legs. After the Auto Slider® Pull Pin has locked into place, pull the fabric top down over the frame leg, making sure to align and secure the hook and loop strips on the fabric top to the frame. Repeat on all remaining corners.



**Step 5:** With a partner, lift the two adjacent outer legs up off the ground simultaneously to about waist height. Slide the lower/inner legs out until the leg adjustment toggle buttons lock at selected height on each leg. There are 3 adjustment settings for each leg. Repeat on the remaining legs.

**Note:** It is recommended that you use genuine E-Z UP® Weight Bags and/or Stake Kits to secure your Instant Shelter® product. Go to ezup.com for more information.



Your E-Z UP® shelter setup is now complete!

## **TAKE-DOWN**

**Step 1:** With a partner, slightly lift two adjacent corner legs simultaneously. Depress the toggle button and slide lower/inner legs into upper/outer legs, making sure to do two legs at a time on the same side. Keep the toggle button depressed while retracting leg. Repeat on remaining legs.



**Step 2:** With one hand, slightly push up on the truss near the Auto-Slider® Pull Pin to relieve pressure. With the other hand, release the Auto-Slider® Pull Pin by pulling the ring and push down to ensure that it is disengaged. Repeat on remaining legs.



**Step 3:** Grasp the frame on the top of the diamond-shaped area of center trusses on the opposite sides near the "CLOSE HERE" sticker. Lift the shelter up slightly, and shake it while stepping towards your partner until the shelter is approximately 3/4 closed. Be careful not to pinch fingers! Grasp the two outer legs, and push the frame together until it is fully closed. Give your shelter a hug and place it in the Roller Bag provided.



**Step 4:** With the closed shelter standing, slide the roller bag over the shelter with the zippered end at the bottom. Turn the shelter over gently and zipper shut.



**Note:** The shelter top may remain in place for easier subsequent set-ups.

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